

MINUTES  
Cecil Township Board of Supervisors Meeting  
Monday, October 3, 2016  
7:00 PM

**Call to Order:**

The Monday, October 3, 2016, Board of Supervisors' Regular Monthly Meeting was called to order at 7:00 PM by Board Chairman Thomas Casciola.

Members in attendance included:

- Supervisor Thomas Casciola
- Supervisor Eric Sivavec
- Supervisor Elizabeth Cowden
- Supervisor Cindy Fisher
- Supervisor Frank Egizio

In addition:

- Donald A. Gennuso, Township Manager
- Shawn Bukovinsky, Chief of Police
- Bill Bottorff, Director of Public Works
- Bruce Bosle, Director of Zoning
- Engineer Dan Deiseroth of The Gateway Engineers
- Attorney Christopher Voltz, Township Solicitor
- 33 Township Residents

**CITIZENS' COMMENTS ON AGENDA ITEMS:**

Resident Dave Martincic addressed Supervisor Fisher and inquired about her status of being covered by the Township's health insurance. Supervisor Fisher addressed Mr. Martincic's inquiry.

Resident Paul Smith of 158 Locust Street inquired if school buses and fire apparatus are exempt from the weight limit (Item #189-2016) on Coleman Road. Chairman Casciola confirmed they were and noted a mutual agreement was in place with Bedner's regarding local deliveries.

**ANNOUNCEMENTS:**

**At this time, Chairman Casciola announced the Board had an Executive Session at 6:30 pm this evening and returned from the Executive Session at 6:50 pm. He announced they discussed Public Works negotiations, a Benefit Race, the Cecil Elementary school property, and the ABB property.**

Fire Prevention Week – October 9 through October 15, 2016.

Fall Leaf Operations begin on Monday, October 17 and will end on Thursday, November 17. Leaves will be picked up Monday through Thursday during this period.

**ANNOUNCEMENTS: (continued)**

The Cecil Township Historical Society will meet on Wednesday, October 19, 2016, at 7:00 PM in the meeting room of the Cecil Township Municipal Building.

Pasta 4 Paws Spaghetti Dinner (Benefits Angel Ridge Rescue) - Cecil VFC #3 on Millers Run Road - Sunday, October 23, Noon to 6:00 PM.

Halloween Bingo – Cecil VFC #3 on Millers Run Road – Sunday, October 30, 2016 – 1:00 PM – Doors open at 11:00 AM. Tickets are \$25.

Trick-or-Treat in Cecil Township will be Monday, October 31, 2016, from 6:00 PM to 7:30 PM. Leave your porch light on if you are participating.

**RESOLUTIONS:**

**#182-2016 MOTION AND A SECOND TO APPROVE CERTIFICATION OF THE 2017 MMO FOR THE POLICE PENSION PLAN AT \$422,186.**

*Don Gennuso explained the MMO (Minimum Municipal Obligation).*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#183-2016 MOTION AND A SECOND TO APPROVE CERTIFICATION OF THE 2017 MMO FOR THE NON-UNIFORMED PENSION PLAN AT \$216,362.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#184-2016 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS IN RIDGEWOOD HEIGHTS SECTION 5R FROM \$247,389.40 TO \$126,369.40, A TOTAL REDUCTION OF \$121,020, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

*Dan Deiseroth noted the request is in order and he recommends the release.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#185-2016 MOTION AND A SECOND TO APPROVE PAYMENT APPLICATION NO. 2 AND FINAL – CONTRACT A TO YOUNGBLOOD PAVING FOR THE 2016 ROAD RESURFACING PROGRAM IN THE AMOUNT OF \$34,911.26.**

*Dan Deiseroth noted the punch list has been completed and he recommends the payment.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**##186-2016 MOTION AND A SECOND TO APPROVE PAYMENT APPLICATION NO. 2 – CONTRACT B TO YOUNGBLOOD PAVING FOR THE 2016 ROAD RESURFACING PROGRAM IN THE AMOUNT OF \$808,235.01.**

*There was discussion regarding the contract bid and the addition of the change order. Mr. Deiseroth indicated he would have a full report next month.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**RESOLUTIONS: (continued)**

**#187-2016 MOTION AND A SECOND TO APPROVE PAYMENT APPLICATION NO. 2 AND FINAL – CONTRACT C TO YOUNGBLOOD PAVING FOR THE 2016 ROAD RESURFACING PROGRAM IN THE AMOUNT OF \$20,253.66.**

*Dan Deiseroth noted this is the seal coating contract.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#188-2016 MOTION AND A SECOND TO ENACT ORDINANCE #12-2016 “AN ORDINANCE OF CECIL TOWNSHIP, WASHINGTON COUNTY, PENNSYLVANIA, ADOPTING THE PROVISIONS OF THE 2015 INTERNATIONAL FIRE CODE, AS PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, AS THE CECIL TOWNSHIP FIRE CODE” THAT SHALL APPLY TO ALL REAL PROPERTY AND CONSTRUCTION ACTIVITY WITHIN CECIL TOWNSHIP FROM THE EFFECTIVE DATE FORWARD, EXCEPT TO THE EXTENT THAT THE FIRE CODE IS INCONSISTENT WITH THE INTERNATIONAL BUILDING CODE 2009 OR SUCCESSOR REGULATIONS AS ADOPTED BY THE PENNSYLVANIA UNIFORM CONSTRUCTION CODE.**

*There was discussion regarding the wording of I-3 District being in the Ordinance. The verbiage of I-3 District is to be removed.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#189-2016 MOTION AND A SECOND TO ENACT ORDINANCE #13-2016 “AN ORDINANCE OF CECIL TOWNSHIP, WASHINGTON COUNTY, PENNSYLVANIA, ESTABLISHING WEIGHT LIMITS ON COLEMAN ROAD LOCATED IN CECIL TOWNSHIP” THAT PROPOSES TO IMPOSE AND POST A 5 TON WEIGHT RESTRICTION ON COLEMAN ROAD BETWEEN ROUTE 50 AND DEPAOLI ROAD IN ACCORDANCE WITH THE PENNSYLVANIA VEHICLE CODE, 75 Pa.C.S. § 101 *et. seq.* AND APPLICABLE REGULATIONS.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#191-2016 MOTION AND A SECOND TO APPROVE THE PERMANENT RIGHT-OF-WAY AND SLOPE EASEMENT AGREEMENT WITH FAIRFIELD SOUTHPOINTE, L.P. THAT WILL GRANT A RESTRICTED RIGHT OF WAY THROUGH TAX PARCEL NUMBER 140-011-00-00-0042-04 (KLINGER PARK) AND 140-011-00-00-0041-07 (LOT 3).**

*There was discussion on the exhibit drawing displayed, maintenance of noted areas, and duly noted the right of way can only be used to access an indoor recreational facility. Eli Brenlove noted a construction start time between six and eight months with a year to construct.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**#192-2014 MOTION AND A SECOND TO APPROVE THE PERMANENT WATER AND SANITARY SEWER EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH FAIRFIELD SOUTHPOINTE, L.P. THAT WILL GRANT AN EASEMENT THROUGH TAX PARCEL NUMBER 140-011-00-00-0042-04 (KLINGER PARK).**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE.**

**RESOLUTIONS: (continued)**

**#190-2016 MOTION AND A SECOND TO ENACT ORDINANCE #14-2016 "AN ORDINANCE OF CECIL TOWNSHIP, WASHINGTON COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 5-00, UNIFIED DEVELOPMENT ORDINANCE, AS AMENDED, BY TRANSFERRING CERTAIN PROPERTY FROM ZONING CLASSIFICATION R-1 (LOW DENSITY RESIDENTIAL) TO C-1 (GENERAL COMMERCIAL ZONING DISTRICT), BEING PARCEL NO. 4, FAIRFIELD PLAN OF LOTS LOCATED ON RESERVE DRIVE"**

*Dan Deiseroth elaborated and clarified locations on the projected drawing. There was discussion regarding construction of a sanitary sewer line, parking spaces, necessary grading, standard maintenance of noted areas, and an indoor recreational facility. Eli Brenlove of Fairfield Southpointe was present.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#193-2016 MOTION AND A SECOND TO APPROVE THE PERMANENT RIGHT-OF-WAY AND EASEMENT AGREEMENT WITH BRUCE E. GAZVODA WHO WILL GRANT THE TOWNSHIP AN EASEMENT FOR ROAD PURPOSES THROUGH TAX PARCEL NUMBER 140-004-00-00-0028-00.**

*Dan Deiseroth noted the property is to increase the truck radius at the corner of Grange & Coleman Roads and noted that Mr. Gazvoda is okay with the concept.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#194-2016 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS IN OAKBROOK ESTATES PHASE 4 FROM \$885,812.00 TO \$796,052.14, A TOTAL REDUCTION OF \$89,759.86, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#195-2016 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS IN OAKBROOK ESTATES PHASE 4 FROM \$46,381.50 TO \$10,810.00, A TOTAL REDUCTION OF \$35,571.50, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#196-2016 MOTION AND A SECOND TO APPROVE THE RELEASE OF FUNDS FOR THE INSTALLATION OF PUBLIC IMPROVEMENTS IN OAKBROOK ESTATES PHASE 5 FROM \$21,950 TO \$4,390, A TOTAL REDUCTION OF \$17,560.00, AS RECOMMENDED BY THE TOWNSHIP ENGINEER.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#197-2016 MOTION AND A SECOND TO APPROVE THE MONTOUR TRAIL CONNECTOR COMMITTEE'S REQUEST TO APPLY FOR AN LSA (CASINO MONIES) GRANT.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**RESOLUTIONS (continued)**

**#198-2016 MOTION AND A SECOND TO SET MONDAY, OCTOBER 10, 2016, AT 7:00 PM FOR A PRELIMINARY BUDGET WORKSHOP DATE.**

*There was discussion regarding residents' assessment appeals. Don Gennuso noted 10% must be held in escrow in the appeal process and also noted the millage rate has to be adopted before December 1.*

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#199-2016 MOTION AND A SECOND TO APPROVE THE BOARD OF SUPERVISORS' MINUTES FROM THE TUESDAY, SEPTEMBER 6, 2016 MONTHLY MEETING.**

**ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

**#200-2016 MOTION AND A SECOND TO APPROVE THE GENERAL FUND INVOICES FROM SEPTEMBER 1 THROUGH SEPTEMBER 30, 2016.**

**FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE  
SUPERVISOR COWDEN VOTED NO**

**ADMINISTRATIVE REPORTS:**

- Public Works Director Bill Bottorff addressed the Board and gave an update on Fawcett Road. Additionally, there was discussion regarding the crack on the tennis courts and a rust stain.

**#201-2016 MOTION AND A SECOND TO AUTHORIZE GATEWAY ENGINEERS TO FURTHER INVESTIGATE THE CONDITION OF THE TENNIS COURTS, PREPARE SPECIFICATIONS AND BID DOCUMENTS AND ADVERTISE FOR THE COURTS REPAIR AT A COST NOT TO EXCEED \$3,500.  
ALL FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE**

- Engineer Dan Deiseroth noted he addressed everything in his previously submitted report.
- Township Solicitor Christopher Voltz noted he had nothing additional and that he addressed everything in his previously submitted report.

**NEW BUSINESS:**

Supervisor Sivavec inquired:

- as to prices for an electronic message board at the municipal building and other signs in other locations in the township. Don Gennuso was asked to investigate.

Resident D.J. Johnson noted from the audience that before electronic message boards can be used, the Township's ordinance prohibiting them must first be changed.

**OLD BUSINESS:**

Supervisor Sivavec inquired about:

- Parks Board Members terms
  - Don Gennuso noted he indicated in his report the terms are five (5) years or until a Board Member is replaced.

Supervisor Sivavec noted, as a follow up to Chief Cass' suggestion for an interactive webpage, a link on the Township's Website (E Alerts) was incorporated; 79 people have signed up.

Additionally, Supervisor Sivavec inquired about:

- Rumble Strips – Mr. Gennuso indicated he forwarded information from other municipalities to the Board. He is requesting direction from the Board if the work should be in house or contracted out or if it should be the communities' responsibility.
  - Supervisor Cowden requested a list of the Homeowners Associations.
  - Supervisor Fisher inquired as to the status of the one received for Timber Run.
    - Dan Deiseroth noted it is here but has not been installed; no location has been decided. He also noted it was part of the Developer's Agreement.

There was discussion regarding permanent and temporary rumble strips and also having the Homeowners' Associations make a decision. Bill Bottorff noted there is manpower involved in installing and removing the strips. He suggested putting one in Klinger Road parking lot to see how it works out.

- Codification of the Ordinances:
  - Bruce Bosle noted he is working to the information back and moving forward with General Code Publishers.

At this time Nick Walton, Director of Timing Services for Elite Runners Race Management, addressed the Board regarding a 5K "Chili" Run in Southpointe on Saturday, November 12, 2016, beginning at 9:00 am on Main Street. He displayed a course map.

Supervisor Fisher inquired as to the component for the race. Mr. Walton confirmed it is Jamison's Army. He added he has been in contact with Chief Bukovinsky and is requesting three (3) officers. The organization will have their own staffing and will be responsible for setting up cones. Mr. Walton confirmed the organization has already opened up the registration and six individuals are currently registered.

Supervisor Fisher noted their organization was told in advance to come before the Board prior to completing any tasks.

**#202-2016 MOTION AND A SECOND TO APPROVE THE 5K "CHILI" RUN IN SOUTHPOINTE ON SATURDAY, NOVEMBER 12, 2016, BEGINNING AT 9:00 AM ON MAIN STREET. FOUR (4) OF THE FIVE (5) BOARD MEMBERS IN ATTENDANCE VOTED AYE SUPERVISOR FISHER ABSTAINED**

**CITIZENS' COMMENTS:**

Resident Cathy Pigford of Brookside Drive addressed the Board regarding an article in the Observer Reporter regarding the construction of the Miners' Pavilion. Ms. Pigford gave a timeline for the pavilion up to the point of requesting actual construction. Ms. Pigford noted in light of the Historical Society's fundraising efforts, information needs to be accurate.

Resident Darlene Barni also addressed the Board regarding an article in the Observer Reporter.

**ADJOURNMENT:**

With no further business to come before the Board, the meeting was adjourned by Chairman Casciola at 8:53 pm.